

**CCREATE-AGE Research Development Group  
Expression of Interest 2024  
Turning Community ideas into funded studies  
Guidelines for a CCREATE-AGE Research Development Group (RDG)**

**Purpose of RDG Funding**

To support CCREATE-AGE in its vision, we have funding opportunities for Research Development Groups (RDGs). In 2024 we will fund a small number of RDGs up to \$10,000 per group to support a transdisciplinary group of people who are interested in co-creating a research proposal. Research proposals should address research questions related to one or more priorities identified by communities, through our listening events. As a result of the award, the RDGs are expected to apply for at least one substantial research grant or funding opportunity.

**Research priorities - identified through the 2023 Listening Events, Community Forums and Hui**

- Work income and retirement
- Ageism
- Health care access
- Community transport
- Maintaining independence in social activities
- Housing: alternative models, overcrowding or substandard
- Indigenous communities connections : language, wider community, whānau and whenua
- Importance of Aged Care Facility – healthcare
- Connecting with education & creativity – purpose
- Amenities and facilities
- Safety concerns (including of kaumātua and tamariki)
- Intergenerational relationships: support and strain
- Resilience
- Food & exercise
- Preventing memory loss
- Maintaining garden

## **Funding**

Successful RDGs will receive a funding grant up to \$10,000 to support research meetings, and bid development. The funding grant may be used to facilitate co-creation and can cover such items as travel, meeting room hire, catering and other subsistence items. The funding grant may also be used to undertake small pilots necessary to develop a research proposal.

Although RDGs do not generally require ethical approval, any pilot studies will need to obtain ethics approval through the appropriate channels, and should be conducted within the grant contract period. We will work with applicants on how the funds are to be spent, how spending of funds is to be reported, return of unspent funds and audit mechanisms. Due to our funding constraints, no extensions will be provided.

## **Membership of the RDG**

The RDG should:

- Include at least two experienced researchers at The University of Auckland (UoA) with a research track record relevant to the proposed RDG topic and who will be Principal Investigator (PI) or Named Investigators on the subsequent grant application.
- Be transdisciplinary, which means:
  - Cover at least two academic disciplines.
  - Involve older people (CCREATE-AGE is committed to the active involvement of older people, whānau and care partners in all research activities).
  - Involve collaborators from at least one sector other than academia i.e., private, public or civic society. For example, practitioners, local council, and voluntary sector representatives and community groups with an interest in the research topic may be useful partners.
- Have a chair who will convene the RDG meetings, report progress and maintain communication with CCREATE-AGE project manager.
- Administrative support (e.g. minute-taking, supporting communication) can be requested and discussed with CCREATE-AGE project manager.

<b>INVOLVEMENT</b>	When older people and other stakeholders are actively involved in research. Activities or projects are carried out ‘with’ or ‘by’ older people and other stakeholders rather than ‘to’, ‘about’ or ‘for’ them.
<b>ENGAGEMENT</b>	When researchers interact with older people and other stakeholders for the mutual beneficial transfer of information and knowledge, technologies, methods or resources.
<b>PARTICIPATION</b>	When older people are recruited to take part in a project (e.g. undergoing physical tests, completing a questions, participating in focus groups).

### **Assessment criteria**

The application will be assessed on these criteria:

- Alignment to listed research priorities and likely long-term impact on communities
- Active involvement of older people (see definition above)
- Active involvement of partners from other sectors
- Focus on equity
- Transdisciplinarity
- Potential to secure grant funding

### **Expected outputs, activities and outcomes of RDGs**

Information on the RDGs will be included on the CCREATE-AGE website. The expected outcomes of the RDG will be:

- To develop at least one research proposal with an outcome that will benefit older people in Aotearoa.
- A public seminar at a CCREATE-AGE forum to describe the work of the RDG.
- Progress report to CCREATE-AGE at the end of the funded period, and subsequent reporting to including the outcome of the submitted research proposal (and subsequent re-submissions).

## **Support for RDGs**

RDGs will receive an introduction session on the Principles of Co-creation.

RDGs can request research support through CCREATE-AGE including:

- A training session with an introduction for RDG members who haven't been involved in research before.
- Access to members of the community of co-creators, especially those who are interested in being involved in research activities in your topic area (please contact the project manager for more advice).
- Research assistant support with organising and supporting meetings.
- Research assistant support with reviewing literature.
- Advice on proposal content from Senior Academics.

The types of support that are likely to be required should be outlined in the application.

## **Application Process and assessment criteria**

To apply for RDG funding please complete the following application form. The application will be reviewed and judged on the criteria listed above.

**Please complete the application form and return by email to:**

**[ccreateage.auckland.ac.nz](mailto:ccreateage.auckland.ac.nz)**

**Applications close on Monday 22 March 2024.**

## **CCREATE-AGE Research Development Group (RDG) Application Form**

*(Please refer to Guidelines for additional information when completing this application)*

### **1. Group or Research Title:**

### **2. Lead applicant:**

### **3. Researchers at UoA: (Name, position, faculty)**

### **4. Partners from other sectors: (Name, organisation)**

### **5. Scope of research group (400 words)**

Please include the **topic area(s)** to be covered within the group's activities including

- A statement describing why the topic is of importance and how it meets the listed research priorities.
- A description of how older people will be supported to be fully involved and informed members of the RDG.
- A description of expected outputs from the RDG.
- An explanation of why the idea is considered likely to obtain funding.
- An outline of transdisciplinary involvement.

**6. Outline of the aims and activities of the RDG (400 words)**

Please state the main aim of the RDG. What other aims might you have. How will you achieve these aims (i.e. what will be the main activities of the RDG)? What are the proposed timelines for these activities? Will ethics be required for any of the proposed activities? If Yes, has ethics already been approved?

**7. Outline how your proposed activities address equity issues (100 words)**

**8. What do you propose using the funding for?**

Please provide an outline and brief justification of the proposed budget for the RDG. The maximum amount for a single RDG is \$10,000, RDGs requiring less than \$10,000 are welcome. Please see above for further details on what funding can be used for.

<b><u>Description of Costs</u></b>	<b><u>Amount requested</u></b>
<b>Total</b>	

### 9. Proposed grant funding bodies

Please list funding grants you aim to apply for, the funding call (if known), and anticipated dates of bid submission by completing the table below.

Proposed grant funding bodies, funding call and amount	Anticipated date of submission

Do you have funding in place/have you applied for funding to undertake any of the activities? If yes, please specify here:

### 10. Research Development Group members:

A description of the proposed membership of the research group to include:

- A CV using standard Health Research Council (HRC) template of the Lead applicant for the RDG providing details of experience, qualifications, grants won and recent publications
- A standard Health Research Council (HRC) CV for UoA researchers included in the RDG providing details of qualifications, grants won and recent publications
- The names, affiliations, job titles (if applicable), areas of expertise and proposed contributions of RDG members (this will be used on CCREATE-AGE website)

All those who are named in this application have:

- had the opportunity to review the final application Y/N
- are aware that their names have been included Y/N
- have agreed that they will be part of the RDG Y/N

<b>Name</b>	<b>Affiliation (name of institution or group) or lay member</b>	<b>Job title (if applicable)</b>	<b>Expertise and experience</b>	<b>Role in RDG</b>

### **11. Other Information**

If possible, please list below what CCREATE-AGE resources are likely to be required if you are successful.